



**APPLICATION FOR DEALER MEMBERSHIP**

I (we) hereby make application for membership in the New Car Dealers of BC. I (we) understand that the present fee structure is set out in the attached addendum outlining the member fees ranging from \$700 to \$3,000 annually; payable on a quarterly basis, or, members may opt to pay for their fees annually, in advance. (Fees are subject to GST). Fee for new applicants will be prorated on a monthly basis including the month for which membership was originally applied and approved. I (we) understand that this Application for Membership is subject to acceptance by the Board of Directors of the New Car Dealers Association of BC.

CORPORATE NAME IN FULL: \_\_\_\_\_

DOING BUSINESS AS (DBA): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

DEALERS EMAIL: \_\_\_\_\_

GEN EMAIL: \_\_\_\_\_

WEB PAGE ADDRESS: \_\_\_\_\_

DEALER PRINCIPAL: \_\_\_\_\_ FRANCHISE: \_\_\_\_\_

BUSINESS EXPERIENCE PRIOR TO PRESENT DEALERSHIP:  
\_\_\_\_\_

COMMUNITY ORGANIZATIONS (ex: Chamber of Commerce, Rotary, etc.):  
\_\_\_\_\_

MEMBERSHIP ON ADDITIONAL BOARDS OR CHARITABLE ORGANIZATIONS:  
\_\_\_\_\_

WHAT DO YOU SEE AS THE MAIN BENEFIT FOR BECOMING A MEMBER OF THE NEW CAR DEALERS OF BC?  
\_\_\_\_\_

GENERAL MANAGER (if different from above): \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Please note eligibility for membership as set out below in Association Bylaw No. 3.3:**

**Any corporation, firm or person carrying on business within the Province of British Columbia and possessing a written agreement with a motor vehicle manufacturer authorizing it or such person to sell new passenger cars and/or trucks produced by such motor vehicle manufacturer shall be eligible for active membership.**

**Note: All members of New Car Dealers Association of BC must also be a member of Motor Vehicle Sales Authority of BC ([www.mvsabc.com](http://www.mvsabc.com))**



## 2021 New Car Dealers of BC Membership Dues Information Form

### **SECTION 1 – Dues Reporting**

Please indicate in the charts below by checking categories you will fall into for billing in 2021.

Membership Fee Category		
Dealer Size (Check One)	# of New Vehicles Sold or Leased in 2020 (Retail & Fleet)	
<input type="checkbox"/> E	1-250	FEE = \$700
<input type="checkbox"/> D	251-500	FEE = \$1,300
<input type="checkbox"/> C	501-800	FEE = \$2,000
<input type="checkbox"/> B	801-1200	FEE = \$2,600
<input type="checkbox"/> A	1201 +	FEE = \$3,300

### **SECTION 2 – Confirming Information Provided is Correct**

PLEASE ENSURE LEGIBILITY

Dealership:	
Billing Address:	Phone:
Billing Contact:	Billing Contact Email:
Key Contact/Controller:	Key Contact/Controller Email:
Key Contact Signature: (to confirm information provided is correct)	
In 2021, please bill me: <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually	

### **Use our Online Payment System!**

The NCDA provides an online payment system for dues and account payments by Visa, MasterCard and Amex. To pay with your Visa/MasterCard/AMEX online, simply go to the NCDA Secure site at <http://business.newcardealers.ca/login>, log in and check if appropriate membership and SIF fee categories have been selected for your 2021 billing. You can check your dues information under Account Settings > Company Profile > Additional Information Tab.

Please contact us at [info@newcardealers.ca](mailto:info@newcardealers.ca) if you require login credentials or need to make changes to any of the category. Your 2021 dues invoices will reflect the options selected for your company and billed accordingly.

**MEMBER OF THE CANADIAN AUTOMOBILE DEALERS ASSOCIATION**

Unit #380 - 8029 199th Street, Langley, BC, V2Y 0E2

Tel: 604-214-9964 | Fax: 604-214-9965 | [info@newcardealers.ca](mailto:info@newcardealers.ca) | [www.newcardealers.ca](http://www.newcardealers.ca)



## 2021 CONTACTS UPDATE FORM

**\*\*MANDATORY\*\***

By updating key employee contacts and web information, you enhance the ability of the Association to:

- Provide relevant and timely communications on important issues.
- Update members with urgent Dealer Bulletins and News.
- Allow members to register for events like training seminars, workshops, Auto Show etc.

This form provides us with the information to keep our website current. These are the contacts we are required to have on file for your dealership. Please fill out the contact information below (please ensure changes are legible) and return back to us.

Once we receive this information, we will set your profile in our online system and provide login credentials to your billing rep to access to the Members section of our website. You can login to your account by visiting <http://business.newcardealers.ca/login> to update your staff contacts, make online payments, register for events and update your company profile. These changes can be made under Account Settings > Company Information or Personal Information.

If you have trouble signing in on the NCD A website or have questions about this form, please contact Ofir S at [info@newcardealers.ca](mailto:info@newcardealers.ca) or 604-214-9964.

**Form completed by:** \_\_\_\_\_

*I confirm there are no changes to the contacts listed below (if applicable).*

<b>Dealership</b>	
<b>Corporation</b>	
<b>Dealer Group Affiliation</b>	
<b>Franchise</b>	
<b>Address</b>	
<b>Phone, Fax &amp; Website</b>	
<b>General Email</b>	

<b>Dealer Principal</b>	
Email Address	
<b>General Manager</b>	
Email Address	
<b>General Sales Manager</b>	
Email Address	
<b>Controller</b>	
Email Address	
<b>HR Manager</b>	
Email Address	
<b>Privacy Officer</b>	
Email Address	

<b>Marketing Manager</b>	
Email Address	
<b>Internet Sales Manager</b>	
Email Address	
<b>IT Manager</b>	
Email Address	
<b>Fixed Operations Mgr.</b>	
Email Address	
<b>Service Manager</b>	
Email Address	
<b>Parts Manager</b>	
Email Address	
<b>Body Shop on Location</b>	<b>Details:</b>
<b>Body Shop Manager</b>	
Email Address	

Please indicate the total employees employed at your dealership: \_\_\_\_\_ Full Time: \_\_\_\_\_ Part Time: \_\_\_\_\_

If this dealership is owned by a dealer group, please list the names of all the other stores in the group:

\_\_\_\_\_

\_\_\_\_\_

Would you like to receive more than one copy of Signals? Please indicate number of *extra* copies and who you would like to have receive it. QTY: \_\_\_\_\_

Contact names and email (s): \_\_\_\_\_



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